S2 WRMC
WRMC renovations
1981

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91.7mhz RMC-FM, MIDDLEBURY

DRAWER 29, MIDDLEBURY COLLEGE
MIDDLEBURY, VERMONT 05753
(802) 388-6323

May 7, 1981

As you very likely know, the studios of WRMC-FM have undergone extensive renovations in the past few months: our floor space on the second floor of Proctor Hall has been nearly doubled, our facilities have been completely rewired, and we now are broadcasting from one of the most modern, capable studios in the state of Vermont. With our power increase to 100 watts scheduled to take place this summer, we feel we are now well prepared for the jump.

As you can well imagine, all of us at WRMC are very proud of our new facilities, and very grateful to Middlebury College for making them possible. Therefore, as the last pieces of our new furniture arrive, the station's Board of Directors would like to invite you to an Open House, to take place in the new station on Sunday afternoon, May 17, from 3:30 to 5:30. Your presence will be very much appreciated: we look forward to showing you around the new studios.

Cordially,

Charles McDermott, General Mgr.

R.S.V.P., regrets only, 388-2663

Board of Director' Meeting January 19, 1982

Called at 5:40.

Present: Matthew, Grier, Paul, Pam, Doug, Steve, Ed, Greg.
Missing: Anthony, Dan.

Matt noted that the Sansui tuner is now in the Business Office; we can now control the volume of the broadcast in that room.

The Statio Manager threatened a quiz on the WRMC Constitution for anyone fooling around.

Doug Ashford nominated Brian Williams for Classical Manager. Discussion followed, and Brian was elected unanimously to serve in that distinguished position.

Paul passed out the budget breakdown, allowing each director to note how much money was left for his department. Allocation for Spring semester should be arriving soon.

John B. was not present, but had passed on the message that the survey has gone to press, and should be available on Wednesday or Thursday.

Sue Dutcher of the Dean of Students' Office would like WRMC DJs to volunteer their time for the Multiple Sclerosis Dance Marathon. All kinds of music appreciated--please sign up. See Sue at Old Chapel.

Steve W. brought up remote controls for the cart machines and the cassette deck in the control room. All present felt that they were needed; Steve will consult Ernie about it.

Adjourned 5:55. Short and sweet.

Respectfully submitted,

Paul J. Hopkins

Paul J. Hopkins
Acting Business Director

MIDDLEBURY COLLEGE

MIDDLEBURY, VERMONT 05753

January 17, 1980

MEMORANDUM TO: Mr. David Ginevan

FROM: Don Kreis
Station Manager, WRMC

SUBJECT: WRMC Renovations

Pursuant to your request, the WRMC Board of Directors has discussed the question of renovations to the station and has authorized me to communicate the suggestions outlined below to you. Attached you will find a copy of the blueprint of the station with existing facilities labeled for reference, and a rough sketch of ideas for the new facility drawn to the same scale.

a. In general, essential broadcasting functions (ie. library and news) have been moved closer to the studio area; administrative functions have been moved to the north area of the expanded space.

b. We regard as essential the establishment of some sort of contiguous space--a condition which does not presently exist. We have suggested accomplishing this by pre-empting existing hall space and moving the main entrance of the station as shown.

c. The most difficult logistical problem--and one we will therefore dump on the lap of the architect--is the area around the Production Room. We wish to make the PR larger and contiguous with the rest of the facility; however access to the south stairwell and the 2d floor mens room is through this area. We suggested placing an emergency (limited access) exit in the PR and moving the doorway and access to the mens room to the present news area, as shown. Another possibility would be to move the mens room, or to allow it to become part of the station (from which it receives its most extensive use by both sexes).

d. Both the Production Room and the Control Room have been expanded to improve versatility and to allow for a second announcer (or interviewee) in the same room. These enlargements will necessitate some modifications to the cabinetwork in both rooms. The announcer booth adjacent to the CR has been eliminated because it is an accoustical disaster and because its removal facilitates placing the library adjacent to the CR. If the architect has a suggestion on how we might retain an announcer booth, we'd be most receptive.

e. Archive and tape storage has been moved into the PR because such materials are utilized in this area only.

f. News has been placed in a central area because access to teletype and news services is desirable at all times the station is on the air. This area must contain space for a table and at least 3 chairs and, if possible, a closet with glass door to hide teletype noise. The wall between the studio and the news

area should contain a window as there would be a good deal of interaction beteen these two areas during news broadcasts.

g. The College's suggestion of a "public broadcasting quality" studio facility can be accomplished within the existing space with some accoustical attention and, more importantly, improvements to the electronic links to the CR and PR. New furniture (chiefly a table of suitable dimensions) would also be needed.

h. All doors to the CR, PR, and studio must be soundproof. A system of relays and warning lights outside each door which flashes "on air" when the room contains a live microphone should be installed.

i. CR, PR, and studio are presently air conditioned and must ramain so in order to protect the equipment. The system should be checked for efficiency (the ductwork is in bad shape) and a better control system should be installed (present control is through circuit breaker and has been erratic).

j. The telephone system needs to be redone so that access to both our lines is available from CR, PR, studio, news, and office.

k. A new system of amplifiers and speakers needs to be acquired so that the station can be monitored throughout the expanded area. We presently cannot even adequately cover our existing space.

l. The library needs to be greatly expanded to include more record shelves and a desk or counter for a librarian. We placed the library adjacent to the CR to gain access between these two areas. Per Mrs. Flickinger's suggestion, we urge installation of a window between CR and library to afford maximum visibility of activities in the library.

m. A larger engineering room is suggested for storage of <u>all</u> equipment and for a workbench for repairs/maintenance.

n. An office is an essential addition. This area should contain two desks and at least two chairs; the room will contain our file cabinets in which will be stored all records of the station (approx. four cabinets).

o. A reception area similar to our present one should be maintained as such a room gets a good deal of general use. It should contain chairs, mailboxes, and perhaps a counter.

p. We request a quiet (ie. non-linoleum) floor surface.

q. Heating is currently terrible. Adequate heating is essential for each room.

r. We would prefer to keep all windows uncovered and, in general, hope to create an aesthetically pleasing area--we frequently have important guests.

I am available to answer all questions and look forward to meeting with you and the architects to discuss these plans further.

November 19, 1980

To: Ron Nief

cc: Ben Roe
Jackie Flickinger
Jon Woodbury

Subject: WRMC Renovations

Dear Ron:

We have now reached a point where we are about to begin renovations of WRMC. In your capacity as advisor to the radio station, I would like to have you review the plans before renovation commences to make sure what we are doing will meet the needs as you see them. Please arrange with Jon Woodbury to review the plans at your earliest convenience.

Thank you.

David W. Ginevan

David W. Ginevan
Associate Treasurer

L11-088

Ben Roe

MEMORANDUM

TO: DAVID GINEVAN

FROM: J. FLICKINGER

RE: MISCELLANEOUS ITEMS - STUDENT ACTIVITIES SPACE RENOVATIONS

DATE: APRIL 3, 1980

There are a few items which have been mentioned at various times during discussions on relocation of student activities space which I want to be sure are not overlooked.

1. Lighting Equipment and Bulky Items Storage - If the overhang storage area over Proctor dining room is eliminated in the dining hall renovations, we will need a nearby, easily accessible space for all our lighting equipment, used booksale books, etc.

2. WRMC - As we discussed and agreed yesterday, Tom McKenny, WRMC's consulting engineer, is to be given the prints for the WRMC expansion to review before definite decisions are made. He has worked with WRMC for a long time, knows the history of previous expansions and changes, and knows more about the station than anyone I know.

His address: Tom McKenny
Broadcast Engineering
Milton, Vermont
893-2278

I trust that Ben Roe, station manager, will have a chance to approve the plans also before decisions are made.

3. Campus Light Tables - There are three light tables in the old Campus office in Proctor Hall. I would like to keep two of these tables--the ones with sloping tops--for the use of Kaleidoscope and Frontiers/Artemis. When work begins on the WRMC expansion into the old Campus office, I would like to move the longer table to the Kaleidoscope office in Gifford and the other to the Carnival/Publications office in Proctor. I would like to be notified when the time comes for this to be done.

4. Location for Special Sales - The bookstore has in the past used the game room for its beginning-of-term booksales, and during the same periods MCAB has used Proctor Lounge for its used book sales. Carl Peabody tells me he understands the bookstore sale will be held in Proctor Lounge now that the Proctor game room has been eliminated and if this is the case, MCAB will need a large secure space for the used booksale.

We will also need a large secure space accessible to townspeople for the annual Ski Patrol used ski sale, which has for years been held in the game room.

cc: S. Rockefeller
E. Wonnacott